

Finance Committee Minutes

Village Hall

July 8, 2015

Members present: Pat Hawkey, Todd Klahn, Russell Cazier. Also present Village Clerk Carol Strause.

Meeting was called to order at 5:30 PM.

- A motion was made by P. Hawkey and seconded by R. Cazier to move approval of committee minutes of June 2nd, 2015. T. Klahn abstained and the motion was carried.
- An update on the public internet access at the community building was given. P. Hawkey stated that the internet access was up and ready to be used for both upstairs and downstairs. The billing on the cost of the access had not yet been received by the village and further discussion would be made in the future in regards to what would be needed for the clerk when elections are held.
- A discussion was made in regards to the archiving of the village e-mail system. Aaron at Computer Know How stated that the costs associated with archiving the 18 e-mail boxes for the village would cost higher than what was initially approved by the board because they had not included the labor fees. Options were discussed on how the e-mail system would be archived because the village needs to archive both current and past e-mails. R. Cazier stated that he would be willing to look into this matter further and would give an update to the finance committee. A motion was made by P. Hawkey and seconded by T. Klahn to designate R. Cazier to work on locating other companies and options for archiving e-mails. The motion was carried.
- The Green County agreement for delinquent special assessment and charges was then discussed. Green County proposed that the village accept an agreement where the village would get paid in August but that the village would have to pay Green County back if the property went into foreclosure. Green County would then pay the village any prorated money after the settlement of the property. Clerk Strause stated that she believe that it would benefit the village with accepting this agreement because it would allow the village to receive delinquent taxes sooner than how Dane County handles delinquent charges. A motion was then made by P. Hawkey and seconded by R. Cazier to recommend that the village board accept the agreement with Green County. The motion was carried.
- A discussion was made about the water impact fee/2012 Water Utility Loan information. Clerk Strause stated that she provided this information to all village board members for their review.
- Approval for President Hawkey to attend WEDA-Basic ED course September 8th through the 11th was then discussed. President Hawkey requested that she attend the course because it would be beneficial for the village. President Hawkey also stated that if she could not attend that another member of the board should attend in her place. A motion was made to approve President Hawkey's request to attend the course or to allow another board member to attend if she could not by T. Klahn and was seconded by R. Cazier. P. Hawkey abstained and the motion was carried.
- The property insurance update was then given by Clerk Strause and she informed the committee that the Municipal Property Insurance Company (MPIC) was now incorporated as of May 28th, 2015.
- The monthly financial balance sheets, the 2015 Budget review, summary of attorney and engineering fees, payroll overtime, and invoice worksheets were reviewed. The monthly bills will be presented to the Board at the July 13, 2015 board meeting.

A motion was then made by P. Hawkey to adjourn and was seconded T. Klahn. Motion to adjourn was carried.

Russell Cazier, Chair